SGCI 2017 Conference Registration: Step by Step Instructions

Thank you for your interest in attending the 2017 SGCI Conference in Atlanta, GA! Online registration will have two phases: Early Bird which ends at midnight on January 15, 2017, and Regular which ends at midnight on February 26, 2017. You must be an active SGCI Member to register online; if you have a current membership, you should have an email with a special passcode. If you are not a current member, you will purchase your annual SGCI Membership during the registration process. Please see the following step-by-step instructions for more information. If you have any questions, you can email the Registration Coordinator, Deborah Sosower, at web@sgcinternational.org. We look forward to seeing you in Atlanta in March 2017!

1. Go to the registration portal site (etouches.com/sgci2017), and click the "New Registration" button to get started.

2. Enter your best email address at the top of the page. Select the category that best describes you. (Most individuals attending the conference will click "Conference Attendees.") Press the "Continue" button.

Here is a description of the categories:

- **Awardees & Honorees**

This category is for the 2017 Award Recipients. The SGCI Awardees for the 2017 Conference include Lifetime Achievement: Sue Coe Printmaker; Emeritus: Sidney Cross; Excellence in Teaching: Norm Wagner ;Honorary Member of the Council: April Flanders Susan Goldman; Undergraduate Student Fellowship: TBD; Graduate Student Fellowship: TBD. You must have a special passcode to register in this category.

- **Conference Presenters**

This category is for the 2017 Conference Presenters including Panel Chairs and Panelists, Themed Portfolio Organizers, Demonstrators, and INKubation/Conference Paper facilitators. You must have a special passcode to register in this category.

- **Conference Attendees**

This is the category for most conference-goers! Select this if you are attending the full conference or a single day of the conference.

- **Volunteers**

SGCI Members who volunteer 20 hours before, during and/or after the conference will receive a conference fee waiver for their service. (All volunteers must already be members in good standing, or purchase/renew an annual SGCI Membership.) Please contact 2017 Conference Volunteer Coordinator Kathy Garrou to fill out the volunteer form and receive the password to register in this category: aps.director@gmail.com.

- **Vendors, Publishers & Programs**

Individuals & Groups who wish to take part in the SGCI 2017 Conference Vendor/Publisher/Program Fair, consisting of the following categories: Publishers: Disseminators of all things print or printmaking-related; Programs: Organizations and Institutions nurturing all things print and printmaking-related; Vendors: Purveyors of all things print and printmaking-related . Select your level on a first come, first-served basis. The levels include the following: Level 1: 1 Table + 1 Full Conference Registration Level 2: 2 Tables + 2 Full Conference Registrations Level 3: 3 Tables + 2 Full Conference Registrations.

- **Catalog Advertising**

Individuals, organizations, companies and programs interested in purchasing ad space in the SGCI 2017 Conference Catalog can choose this option. This does not include SGCI Membership or registration, just advertising options.

- **SGCI Employees & Conference Steering Committee**

SGCI Staff and 2017 Atlanta Conference Steering Committee Members choose this option to register. You must have a special passcode to register in this category.

3. Purchase your SGCI Membership. If you are a current SGCI member and your membership status will remain active during the 2017 conference, you should receive an email with a special passcode to skip past this page. Press the "Continue" button.

In order to pre-register for the 2017 Conference online, you must be an active SGCI member. If you are not a current or Lifetime member, choose your annual membership from the list. (All memberships are annual, except Lifetime Membership, which is a one-time fee. For more information on SGCI Membership, visit https://sgcinternational.org/membership/)

Purchase your SGCI Membership!

In order to pre-register for the 2017 Conference online, you must be an active SGCI member. Current individuals whose membership will stay active during the 2017 conference, including all current Lifetime Members, have been contacted and need a special passcode to move on to the rest of the registration page. If you are not a current or Lifetime member, choose your annual membership below.
(All memberships are annual, except Lifetime Membership, which is a one-time fee.)

For more information on SGCI Membership, please visit https://sgcinternational.org/membership/. If you have any questions, please contact SGCI Administrative Assistant Kate McQuillen, admin@sgcinternational.org
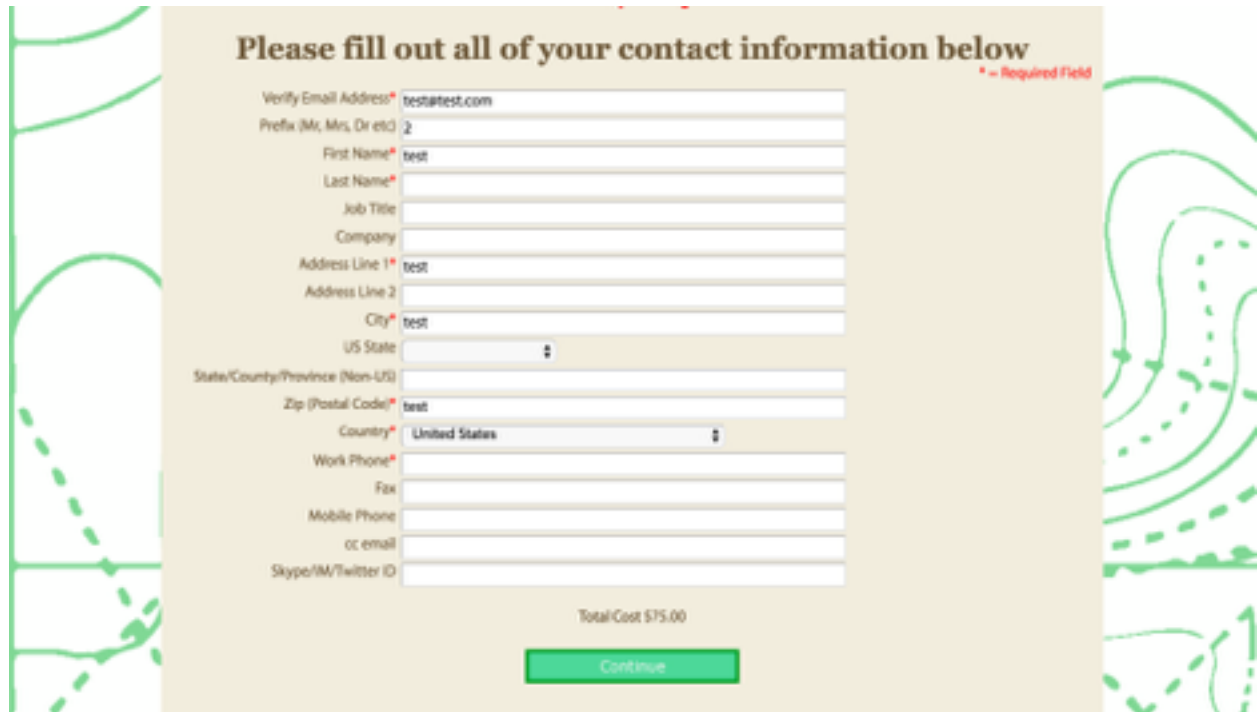
* = Required Field

Please select from the following options:*

- ○ Lifetime Members [More Info]
- ○ Active Members - Students [More Info]
- ○ Active Members - Professional, Sustaining, or Patron [More Info]
- ○ Student - $35 Membership (annual) $35.00
- ● Professional - $75 Membership (annual) $75.00
- ○ Sustaining - $100 Membership (annual) $100.00
- ○ Patron - $250 Membership (annual) $250.00
- ○ Lifetime - $500 Membership (one-time) $500.00

Total Cost $75.00

[Continue]

4. Enter your contact information. If you attended either the SGCI conference in San Francisco or the SGCI conference in Portland, your information may automatically fill in - you are welcome to make any changes as necessary.

Please fill out all of your contact information below

= Required Field

Verify Email Address*	test@test.com
Prefix (Mr, Mrs, Dr etc)	2
First Name*	test
Last Name*	
Job Title	
Company	
Address Line 1*	test
Address Line 2	
City*	test
US State	
State/County/Province (Non-US)	
Zip (Postal Code)*	test
Country*	United States
Work Phone*	
Fax	
Mobile Phone	
cc email	
Skype/IM/Twitter ID	

Total Cost $75.00

Continue

5. Select any optional conference programs, tours, or swag (...there will be a custom Terminus/Orpheus Brewing Growler for sale at the 2017 conference!). If you accidentally click on an option and do not want to purchase or reserve it, click the mint green *[clear selection]* link to the left of the option buttons. Once you've made your final selections, press the "Continue" button

Please sign up for any of the options below! All options are available to sign up for on a first-come, first-served basis while supplies or sessions last. The Member Exchange Print option has no maximum of sign-ups, but is limited to SGCI Members who pre-register for the conference online.

If any sessions or supplies are still available after online registration ends, items or tickets will be available for purchase at the Registration Desk at the Loews Hotel during the following registration periods:

Wednesday, March 15, 2017, 12 pm - 5 pm
Thursday, March 16, 2017, 8 am - 6 pm
Friday, March 17, 2017, 8 am - 6 pm
Saturday, March 18, 8 am - 12 pm

IF YOU HAVE ONLY REGISTERED FOR A SINGLE DAY AT THE CONFERENCE:

Please only pre-register for the options that occur on your day! Here is a breakdown of the schedule of events:

Orpheus Growlers - all days (they will be available at the Registration Desk when you check in).

Member Print Exchange - drop off days are Wednesday, Thursday, and Friday. The pick-up day is Saturday.

Open Portfolio - Saturday only

Career Mentorship Session - Thursday and Friday only

The High Museum Works on Paper Room Tour - Wednesday, Thursday and Friday only

The Hudgens Center Bus & Tour - Saturday only

* = Required Field

Commemorative Orpheus Growler [_____] $10.00 per item
[More Info] You can select a maximum of 1000

☑ SGCI Member Print Exchange $20.00 [More Info]

Please indicate your preferred designation for the Member Print Exchange — [Clear Selection]
○ Student
○ Emerging
● Professional

☐ Open Portfolio Session $20.00

☑ Career Mentorship Session [More Info]

How would you describe yourself? [Clear Selection]
○ Undergraduate Student
○ Graduate Student
○ Emerging Artist
○ Mid-Career Artist

I am interested in receiving mentoring assistance with: (Please choose only one) [Clear Selection]
○ Artists' Portfolio Review
○ Graduate School Placement & Advice
○ Career Placement & Advice
○ Academic Advancement &/or Tenure Advice
○ Independent Presses, Nonprofits, & Community-Based Art

Please list 3-5 of the most important questions or goals you have for this session. (300 character limit)
[_____]

The High Museum Works on Paper Tour

Enjoy a 60-minute, behind-the-scenes tour of historic and contemporary prints from The High Museum archive in their Works on Paper room.

This is a complimentary opportunity, and is available for sign up on a first-come, first served basis.
[Clear Selection]

○ Wednesday, March 15: 3 - 4 pm
○ Thursday, March 16: 10:30 - 11:30 am
○ Thursday, March 16: 1 - 2 pm
○ Friday, March 17: 10:30 - 11:30 am
○ Friday, March 17: 1 - 2 pm

Catalog Advertisement [Clear Selection]
● Full Page Ad $400.00
○ Half Page Ad $250.00
○ Quarter Page Ad $150.00

Curator's Tour with Curlee Holten of the exhibition A Creative Adventure in Printmaking: Prints from the Experimental Printmaking Institute

Also on view: Atlanta Printmakers Studio: The Best of PRINT BIG! and Deep South and Down Under Portfolio Exchange * light refreshments will be served * Busses leave the Loews Hotel at 11:00am and 11:30am for the Hudgens Center for the Arts. Busses leave the Hudgens Center to return to the Loews Hotel at 1:30 & 2pm Bus ride is 30-40minutes. This is a complimentary tour opportunity for SGCI Conference Attendees. Sign up is on a first-come, first-served basis. The Hudgens Center for the Arts 6400 Sugarloaf Parkway, Bldg 300 Duluth, GA 30097 770-623-6002

○ 11 am - 1:30 pm Bus ride & Tour
   40 remaining
○ 11:30 am - 2 pm Bus ride & Tour
   40 remaining

[Clear Selection]

Total Cost $995.00

[Continue]

6.   Review your registration and membership selections. If everything looks correct, proceed with payment. We accept Discover, MasterCard and Visa credit cards.

You should be redirected back to the SGCI 2017 Conference Website (sgciatlanta.com) after you complete your registration, and you will receive a confirmation email (receipt) to the email address you entered on the first page. This will include your unique registration number, which you can use if you decide to modify your registration after completion. (Incomplete registrations, unfortunately, cannot be modified.)

If you're unable to sign up for an option during online registration before the capacity has been met, you can check to see if any sessions or items have opened up onsite at the conference. We will sell any additional Growlers, Open Portfolio session tickets, or sign you up for tours or a Career Mentorship session at the Registration Desk in the Loews Hotel during Registration hours. (In order to participate in the Member Print Exchange, you must preregister online. There is no limit to the number of participants for this program!).

In case of cancellation, up to 50% reimbursement is offered on or before January 31, 2017. No refund will be offered after January 31, 2017.

If you have any additional questions, please don't hesitate to contact Registration Coordinator, Deborah Sosower - web@sgcinternational.org. We look forward to seeing you in Atlanta in March of 2017!